



24th February 2021

Dear Parents and Carers,

We are all very, very excited at the prospect of the children returning to Polesden Lacey Infant School on Monday 8th March. Whilst we have excellent engagement from the children and families at home and the staff appreciate all you have done to support the children and the teachers we can't wait to have your children in with us in person and seeing them having fun with their learning and their friends.

The safety of the children, the parents and the staff is paramount and so I wanted to take this opportunity to remind you of some additional procedures that will be in place at school in light of the developments with Covid 19 since December.

The biggest change for you as adults and for the children will be the wearing of face coverings for adults at collection and drop off. The staff will also be wearing a mask at drop off and collection as they often project their voices as this time (which has a greater potential for spreading droplets and aerosols) and they also frequently have brief conversations with parents when being closer than 2 metres. Once in the classroom the teachers will remove their masks to work with the children as they would normally do. The timings remain the same as before the Christmas break and can be seen below.

Class	Drop-off	Pick-up
Rabbits	8.55am	2.50pm
Squirrels	8.50am	3.00pm
Badgers	8.45am	2.55pm

Please ensure that you stick to the arrival times and wait in line until it's your time to go through to the playground. If you are slightly early, please can we ask that you do not congregate with other families,
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particularly at the school gate or on Howard Road. Whilst we are in this current Lockdown, you can only be with one other person from another household. When dropping your child off by the classroom please remember to maintain your distance from other parents and follow the one-way system that we have in place. If you need to speak to the teacher, they will be happy to call you after school or at a mutually agreed time. This can be arranged most easily by sending an email to office@polesdenlaceyinfant.surrey.sch.uk

We will be continuing to ensure that there is good ventilation in the classrooms and where possible taking the learning outside so, if the weather turns cold again, please do put an extra layer under uniform and ensure that they come to school with a warm coat every day as well as a named hat and gloves on colder days.

The staff at Polesden Lacey Infant School have engaged with the twice weekly Lateral Flow Devise (LFD) Testing for Covid 19. Although the test is not 100% reliable it will hopefully alert us to any asymptomatic members of staff who can then self-isolate until they have a Polymerase Chain Reaction (PCR) test to confirm the result of the LFD. This is therefore another way of reducing the possibility of spreading of Covid 19 both within school and the wider community.

We will, of course, be maintaining many of the systems that we have had in place during the Autumn term, operating a Reception Bubble and a Year 1 and 2 Bubble, with a focus on hygiene: washing hands, sneezing into a tissue or the crook of our elbows, not touching our faces with our hands, limited sharing of resources and frequent cleaning of the spaces that the children and adults use in combination with limiting the contact with others through the bubbles. Below you will find a reminder of The DfE hierarchy of measures when social distancing is not feasible and these include what we will do and what you need to do if someone exhibits Covid-19 symptoms.

<p>Avoiding contact with anyone with symptoms</p>	<p>We have a system in place where any pupils exhibiting Covid-19 symptoms will be taken to a separate room and their parents will be required to immediately</p>
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	<p>come and collect them. A first aider will remain with them but will be required to wear, a mask, an apron and gloves.</p> <p>The child who is unwell will need to be taken to have a Covid 19 test by their parents, and their whole household will need to self-isolate until the result is received. All other members of staff and pupils within the unwell child's 'bubble' will continue as normal (attending school and not isolating) until the test result is received. Where the child or staff member tests negative, they will return to school.</p> <p>Where the child or staff member tests positive, the school will contact the DfE helpline who will carry out a risk assessment to decide what the next steps should be.</p> <p>Anyone, pupil or member of staff, who is in a household where someone displays symptoms of Covid – 19 must self-isolate for 10 days unless the person with symptoms returns a negative test for Covid-19. In this case the pupil or member of staff can return to school.</p> <p>Anyone who is told to isolate by NHS Test and Trace or by their health protection team has a legal obligation to self-isolate. More information on this can be found here: https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works</p>
<p>Frequent handwashing and good respiratory hygiene practices</p>	<p>We will continue to ensure that pupils wash their hands/use hand sanitiser on arrival, before they eat their fruit snack, before lunch, after going to the toilet and before going home.</p>

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	<p>The children will be reminded how to sneeze or cough into a tissue or their sleeve.</p> <p>Please can you remind the children how to wash their hands correctly. Here is a link to the NHS video. https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/</p>
Regular cleaning of settings	Daily cleaning continues to be in place, with an increase of cleaning frequently touched areas throughout the day.
Minimising contact and mixing	Staggered arrival times and playtimes/lunchtimes within the two bubbles means we can minimise the spread of germs.
Keep occupied spaces well ventilated	Windows and doors will be opened to allow a flow of air through the classroom and the ventilation will be increased while spaces are unoccupied (for example during play and lunchtime)

I hope that these measures will only be temporary and that we will be able to relax them as we follow the route out of Lockdown outlined by the Prime Minister this week. Whilst they are in place please ensure that you follow the Government guidelines and our procedures, they will help to keep the school, the children, the staff and the wider community COVID – 19 free and ensure that we are able to remain open.

Once again I want to reiterate how excited we are to be re-opening to all children on Monday 8th March and we all look forward to seeing in person.

Take care and stay safe,

Rebecca Mole, Headteacher

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